



**SOUTH WEST DEVELOPMENT AUTHORITY**  
**SOWEDA**  
**MISSION DE DEVELOPPEMENT DE LA REGION DU SUD-OUEST**

Open National Invitation to Tender N° 002/24/ONIT/SOWEDA/SITB/GOC/2024 of 22/01/2024 for the Supply of a Generator to SOWEDA, by Emergency Procedure.

**Financing:** Budget SOWEDA GOC/2024; Line: 222100/GOC 2024

**1. Subject of the Invitation to Tender**

Within the framework of implementing activities related to 2024 Budget of the Establishment, the Director General of SOWEDA hereby launches an Open National Invitation to Tender for the Supply of a Generator to SOWEDA.

**2. Nature of Supplies**

The services related to this contract shall comprise the Tender for the Supply of a Generator to SOWEDA as described in the technical specifications.

**3. Delivery Deadline and Place**

The maximum deadline provided for the delivery of this item that is subject of this tender is fixed at **01 (one) month**. The generator shall be delivered at SOWEDA Head Office in Buea.

**4. Allotment**

The supply that is subject of this tender shall be in a single lot.

**5. Estimated Cost**

The estimated cost of this tender is: **FCFA 15,000,000 (Fifteen million)**.

**6. Participation and Origin**

Participation in this invitation to tender is open to duly legalized Cameroonian based enterprises that are licensed in the supply of electrical equipment and which fulfill the requirements of this invitation to tender.

**7. Financing**

The supply which is subject of this invitation to tender shall be financed by the 2024 Running Budget of SOWEDA.

**8. Consultation of the Tender File**

Interested bidders can consult the tender file at the Head Office of SOWEDA, Buea (Department of Administration and Finance) during working hours (7.30 a.m. to 3.30 p.m.).

**9. Acquisition of Tender File**

The tender file may be obtained from the same address above, as soon as this notice is published against payment of the sum of **20,000 (twenty thousand) francs CFA**, payable into the CAS-ARMP Account N° 335-988 opened in any BICEC Bank Branch.

**10. Submission of Bids**

Each bid drafted in **English or French** in seven (07) copies comprising **one (01) original** and **six (06) copies** marked as such, should reach the SOWEDA Head Office (Department of Administration and Finance) South West Region – Buea, against a receipt not later than **14/02/2024 at 10.00 a.m.** and labelled as follows:

*Open National Invitation to Tender N° 002/24/ONIT/SOWEDA/SITB/GOC/2024 of 22/01/2024 for the Supply of a Generator to SOWEDA, by Emergency Procedure.  
"To be opened only during the Bids Opening Session"*

**11. Bid Bond:**

Each bidder must include in his administrative documents a bid bond issued by a first rate banking/insurance establishment approved by the Ministry in charge of finance and whose list is found in document N° 12 of the Tender File





and valid for thirty (30) days beyond the date of validity of bids amounting to FCFA 300,000 (three hundred thousand francs).

## 12. Admissibility of Bids

Subject to being rejected, documents in the administrative file must include only originals or true copies certified by the issuing service or competent administrative authorities in accordance with the Special Regulations of the invitation to tender. These documents must be less than three (3) months old or established after the signing of the tender notice.

Any bid not in conformity with the prescriptions of the Tender File shall be declared inadmissible. Especially the absence of a bid bond issued by a first-rate bank approved by the Minister in charge of Finance or the non-respect of the model documents in the tender file shall lead to a pure and simple rejection of the bid.

## 13. Opening of Bids

The bids shall be opened in a single phase on **14/02/2024 at 11 a.m.** local time in the SOWEDA Conference Hall by the SOWEDA Internal Tenders Board. Only bidders may attend or be represented by a duly mandated person.

## 14. Evaluation Criteria

### 14.1: Eliminatory Criteria

1. Absence of a bid bond;
2. Absence or non-conformity of an administrative document within 48 hours after bids opening;
3. False declaration or falsified document;
4. Non-compliance with at least 70% of the minor technical specifications;
5. Absence of quantified unit price;
6. Absence of declaration of non-abandonment of a public contract during the last three years;
7. Non-satisfaction of at least 70% (5 yes/7) of the essential criteria;
8. Financial capacity below 50% of the tender amount;
9. Absence of prospectus accompanied by the technical sheets from the manufacturer;
10. Failure to comply to one of the major technical characteristics criteria below:

### 14.2: Essential Criteria

The following binary mode of evaluation shall be used:

N°	Criteria
1	General presentation of bids (summary, documents in order and colour dividers)
2	Satisfy at least 70% of the minor technical characteristics
3	References in similar domain of similar supplies: at least 02 (two) similar supplies during the last five years
4	Delivery deadline (01 month maximum)
5	Guarantee (at least 01 year)
6	Proof of acceptance of the Special Administrative Clauses and description of supplies endorsed, dated, signed and stamped on last page

## 15. Award of Contract

The contract shall be awarded to the bidder whose administrative bid shall be up-to-date, technical bid judged satisfactory and who shall be the least financial bidder.

## 16. Validity of Offers

Bidders shall be bound by their bids for a period of 90 (ninety) days effective from the date of opening of bids.

## 17. Complementary Information

For additional information, interested bidders should contact the Department of Administration and Finance, SOWEDA Buea – Tel: 233-32-26-22 or 233-32-28-05.

### Copies:

- ARMP (for publication and archives)
- MINMAP/SW (for info)
- Chairperson of Internal Tender's Board (for information)
- Notice Boards (for information)
- Contracts Service, DAF (for archives)



